



# PROGRAM SPONSOR ALERT

Date: October 9, 2008

Number: 08-08

Subject: New Career Technical Education (CTE) Teacher Preparation Program Standards

## Summary:

This notice is to alert Designated Subjects Vocational Education Teacher Preparation Programs about new Designated Subjects Career Technical Education (CTE) Program Standards and also to address related implementation timelines and processes. The Career Technical Education Program Standards were approved by the Commission on August 7, 2008, and have replaced the Designated Subjects: Vocational Education Teacher Preparation Program Standards.

## Key Provisions:

### Submit Plan to Address Teacher Preparation Program

The CTE Program Standards have been created to align with SB 2042 teacher preparation reforms of the last 10 years. All currently approved Vocational Education Programs will be required to revise their program and submit an updated document addressing the new CTE program standards. The Commission will accept program documents for review beginning in October 2008. The new CTE Program Standards are available on the Commission's web site: <http://www.ctc.ca.gov/commission/agendas/2008-08/2008-08-3F.pdf>

The Commission will hold the **first technical advisory workshop on October 24, 2008**, at the Commission in Sacramento. This meeting will be web broadcast and archived for future reference. A subsequent workshop is scheduled for November 7, 2008, at National University's Spectrum Center in San Diego to assist programs with the implementation of the revised standards. Please contact Helen Hawley, [hhawley@ctc.ca.gov](mailto:hhawley@ctc.ca.gov), for a reservation at either of these meetings.

**Important Dates:**

Activity	Date
Adoption of the proposed standards by the Commission	August 2008
Release of a Program Sponsor Alert and technical assistance meetings regarding submission guidelines	October 2008
CTE Program Standards Handbook posted to CTC web site	October 2008
Program planning and revision activities; document preparation begins	October 2008
Process for review of institutional program documents submitted for approval, including training program reviewers	October 2008 and ongoing
COA approval of revised CTE credential programs recommended for approval	January 2009 and ongoing
Programs under old standards may no longer accept new candidates	August 2010
Programs that have not been approved under the new CTE (2008) Standards are no longer approved teacher preparation programs	September 1, 2013

**Transition to the New Programs:**

After a new CTE Program is approved, no new candidates should be accepted to old Vocational Education teacher preparation program. Candidates already enrolled in old programs may transition to the new program as soon as possible. Candidates who wish to complete the old program requirements may do so as long as the program sponsor continues to provide the old program or until August 31, 2013, whichever comes first.

**Background:**

In October 2007, Senate Bill 52 (Chap. 520, Stats. 2007) was signed into law which provided for the following changes to the Vocational Education Credential:

1. Changed the name of the credential to the Designated Subjects Career Technical Education (CTE) Teaching Credential
2. Required the Commission to establish a list of authorized subjects for the CTE credential by September 30, 2007, that reflects the 15 industry sectors identified in the California career technical education model curriculum standards adopted by State Board of Education
3. Required that programs of personalized preparation be consistent with full-time or part-time service

Effective immediately, the Commission changed the name of the Vocational Education Credential to Career Technical Education and changed the authorizations to the 15 sectors. The 15 Sectors Conversion Table is provided in the Designated Subjects Career Technical Education Program Standards Handbook. The Commission ceased issuing Vocational Education Credentials under the old authorizations as of the passage of SB 52. Candidates who hold the old Vocational Education Credential may convert to the new CTE credential with the broader sector authorization by submitting an application request and fee to the Commission. These changes are consistent with California Career Technical Education Model Curriculum Standards adopted by the California Department of Education in May 2005.

In September 2008, Senate Bill 1104 (Chap. 576, Stats. 2008) was signed into law which provided that the preliminary career technical education credential is valid for 3 years with revised requirements to receive the preliminary credential as follows:

1. Three years of experience in the subject named on the credential
2. Possession of a high school diploma or equivalency
3. Satisfaction of teacher fitness (fingerprint clearance)
4. Minimum experience to teach the class assigned by the employer

The requirements for the clear credential were also modified by SB 1104 and the Commission will release a coded correspondence later in October 2008. Effective January 1, 2009, the Commission will begin to issue credentials under these new requirements. Candidates may enroll in a current CTE preparation program until August 1, 2010, or in a new approved program at any time.

#### **Sources and References:**

- 1) *Career Technical Education Program Standards:* This Commission Agenda item (<http://www.ctc.ca.gov/commission/agendas/2008-08/2008-08-3F.pdf>) presents the **final version** of the new career technical education teacher preparation program standards adopted at the August 2008 meeting.
- 2) *2005 Career Technical Education Model Curriculum Standards:* Following is a link to the 2005 adopted K-12 Career Technical Education Standards:  
<http://www.cde.ca.gov/ci/ct/sf/documents/ctestandards.pdf>
- 3) *Submission guidelines for responding to Career Technical Education Teacher Preparation Program Standards:* The transmittal cover sheet for program documents is provided in Attachment A. Complete submission guidelines for responding to the new CTE teacher preparation program standards can be found in the *Standards of Quality and Effectiveness for Career and Technical Education Teachers: A Handbook for Educator Preparation Programs* (2008) which will be posted by October 16, 2008 at <http://www.ctc.ca.gov/educator-prep/STDS-prep-program.html>

#### **Contact Information:**

Helen Hawley at [hhawley@ctc.ca.gov](mailto:hhawley@ctc.ca.gov) or 916-445-8778



## **ATTACHMENT A**

### **Career Technical Education Preparation Program Program Sponsor Transmittal Cover Sheet**

**Date Submitted:**

**Program Sponsor:**

**Address:**

**Name of Program**  
(if applicable):

**Contact Person #1:**

**Title:**

**Phone:**

**Fax:**

**Email:**

**Contact Person #2:**

**Title:**

**Phone:**

**Fax:**

**Email:**

**Submit the Program Proposal and this Transmittal Page to**

**Professional Services Division  
Career Technical Education Teacher Preparation Program  
1900 Capitol Ave  
Sacramento, CA 95811**